

Fauquier County Parks & Recreation Department

**November 2, 2005
Warrenton Community Center
Warrenton, VA**

Present:

Carl A. Bailey, Chairman
David Graham, Vice Chairman
Debbie Reedy, Treasurer
Donald P. Johnson, Jr.
Tom Harris
Larry Miller, Ex Officio
Niki Barwick, P&R Staff

Parks and Recreation Board Meeting

I. Call to order

The Parks and Recreation Board meeting was called to order at 7:05 P.M. by Chairman Carl A. Bailey.

II. Pledge of Allegiance

III. Approval of Agenda

A motion was made by Don Johnson that the agenda be adopted as presented. Seconded by Debbie Reedy. The vote was unanimous in favor.

IV. Comments from citizens – None at this time

V. Presentations/Commendations – Donald Johnson read a letter of commendation presented in the Board's meeting book, to Eastern Region employee, Barbara Vaseleck.

VI. Consent Agenda

A. Minutes

B. Treasurer's Report & Payment of Bills

A motion was made by Debbie Reedy to adopt items on the consent agenda consisting of: the minutes of the Parks and Recreation Board Meeting on October 5, 2005 as presented;

the Treasurer's Report of check registers, financial reports, and a budget action form proposing a budget for Rappahannock Station Phase I survey for identification of resources should not to exceed \$15,000 and follow-up site specific testing of one or two potentially significant resources/sites, if found, should not to exceed \$20,000 as presented. Seconded by Tom Harris. Discussion: Chairman Bailey asked questions regarding the Trust Fund report in the Board's meeting book, specifically: Fish Restocking Fund, Marshall Community Center Fund, Nature Center Fund, Skateboard Facility Fund, and John Marshall Birthplace Park Fund. Staff answered satisfactorily all questions asked by the Chairman. Chairman Bailey then called for a vote on the motion. **The vote was unanimous in favor.**

VII. Reports

A. Bids/Contracts Committee – Chairman Bailey stated that no meeting had been held but one was needed. Director Miller asked if a meeting could be scheduled following the meeting, and received a response of “yes”.

B. Swimming Pools Planning Committee – Debbie Reedy stated that she was waiting to hold an end of the year meeting for when the staff report was complete. Director Miller said that the report has been completed, and would like to set a meeting following the Board's meeting. David Graham led a short discussion on the status of Studio III, Phase I improvements to Larry Weeks pool, and estimate of costs for Northern Region Pool.

C. School Coop Agreement Liaison – Donald Johnson pointed out that the October 18, 2005 meeting minutes are enclosed in the meeting book. He went on to report that following the meeting, Parks and Recreation Board liaisons went to Auburn Middle School to look at the facility, and will have comments to report. Chairman Bailey questioned the continued meetings to establish a Pierce trail when there is no funding to build the trail. Mr. Miller responded that the funding that is available is to provide planning. Debbie Reedy asked if the agreement to change the notification dates from October to November as noted in the minutes were to avoid conflict between school meetings and games scheduled at the same time causing an impact on parking. Mr. Miller responded that the change is for scheduled use of indoor and outdoor facilities.

D. Legislative Liaison – Debbie Reedy stated that she had nothing to report, but commended staff for their hard work. Mr. Miller pointed out that County Administrative staff assistance is to be commended as well. Mrs. Reedy asked when input for the 2006 Board of Supervisors Legislative Agenda could be submitted. Katie Heritage, present from County Administration, responded that the session starts January 7 and the agenda is already set. She suggested that next year agenda items should be submitted in August for the 2007 session in order to have Parks and Recreation items included on the Board of Supervisors Legislative Agenda.

E. Sports Coordination Council – Donald Johnson reported that it was a very interesting meeting with the County Attorney and Procurement attending to present ways to make the bid process flow better. Then there was an election of officers for the Council. Tom Harris reported that the results of the Council's election was that the Board stayed the same.

F. Budget Committee – Mr. Miller reported that County Administration is reviewing the Department's FY07 Budget submission. He also said that two Board members could attend the meeting with him when he is scheduled to discuss the budget. When it is set he will notify the Board. At this time Katie Heritage shared the process of review and recommendation with the Board. She relayed that her impression is that the County Administration will recommend the requested maintenance staff, and the Assistant Director along with support staff for that position. Ms. Heritage then recommended that Parks and Recreation submit fewer new enhancements in the future. Mr. Miller reported that the carryover funds requested for FY05 will be to be discussed at the Finance Committee meeting on November 3, 2005 at 4 p.m. at the Warren Green building along with funding for a feasibility study for Raymond Farm to determine if Parks and Recreation offices may move to that site.

G. Waste Water Study Review Committee – Chairman Bailey reported that he has heard nothing on this item.

H. Revenue Philosophy/Policy – Tom Harris stated he would work with David Graham to begin work.

I. Director's Report – In addition to the background/update in the report, Mr. Miller stated that he had two items as follows: 1) The exhibit is presented this month by the Planning Section, and the Board is invited to stop by for a closer look. 2) There are two awards presented to the Department by Virginia Recreation and Parks Society and are displayed for them to see. Chairman Bailey asked for a status report on Raymond Farm. Mr. Miller reported that it was submitted in the CIP process, and County Administration seems to be supportive depending on the results of the study. Mrs. Reedy asked if it could be used as a tourism outlet. Following a short discussion, there was general agreement that the answer was probably "No", because Warrenton has that task.

VIII. Action Items -

A. Sports Fields Complexes – Chairman Bailey reported that S. W. Rodgers is really progressing on the Northern Region site. Debbie Reedy commented on the committee list on the agenda page, stating that the committee should consist of no more than 1 or 2 from each group/organization and to keep the overall size to 10 or less. She then asked when was the opening of the Northern Region Complex. Mr. Miller responded that spring of 2007 was the goal, and the committee should get started this winter planning the dedication.

B. Community contribution allocation for FY06 – Following a lengthy discussion **A motion was made by Donald Johnson that Community Contributions are to be distributed as follows: Groups that have submitted all required paperwork be funded at \$17.50 per participant. Mary's Family be moved to the discretionary fund and be allocated \$3,000. The request by Taylor middle School PTO be referred to the School Co-op Committee for action. The Fauquier Trails Coalition, Swimming Scholarship Fund, Customer Service and Leeds Ruritan be funded as recommended . The remaining funds (of the 85%) to be held until the organizations who have not filed the complete paperwork do so. The funds to be allocated by staff on a per-participant basis. The remaining funds to be allocated by staff to the organizational groups that filed their paperwork on time or reallocated at the May, 2006 Board meeting if paperwork not turned in by that time. The current community contributions policy be suspended this year. Seconded by Debbie Reedy. The vote was unanimous in favor.**

C. Connections Plan – Following a brief discussion **a motion was made by Debbie Reedy that the Board approves the revised composition of the focus group as noted on the agenda page for review of the Connections Plan. Seconded by Tom Harris. The vote was unanimous in favor.**

D. Board Meeting Locations – **A motion was made by Debbie Reedy that the locations proposed for 2006 meetings of the Parks and Recreation Board, and listed on the agenda page be approved as presented. Seconded by Tom Harris. The vote was unanimous in favor.**

IX. Information Items

A. Lighting Maintenance study – Brief discussion of this item with Mr. Miller reporting that very few wooden poles are used anymore. He then said he has been contacted by another firm, and will have a proposal in time for the Bids and Contracts Committee Meeting.

X. Board Time

Debbie Reedy asked express concern about the lack of notification to the Board about the Rappahannock Landing project funding. Mr. Miller and Board members pointed out that staff was unaware of any funding for this project and thought the meetings were held for status updating only.

Mr. Miller asked if the next meeting of the Board at Marshall Community Center should be set for normal time. The Board responded "yes".

Donald Johnson asked if the support of additional community groups assigned to Parks and Recreation by County Administration for distribution of FY07 community support funds is still

going to happen. Mr. Miller responded, "Yes".

Mr. Miller asked if the Board wanted a worksession on Trails before the next meeting. The Board responded "Yes" at 6 p.m. at the Marshall Community Center.

XI. Adjournment

There being no further business, **a motion was made by Debbie Reedy to adjourn the meeting. Seconded by David Graham. The vote was unanimous in favor.** The meeting adjourned at 8:20 p.m.

Carl A. Bailey
Chairman
Parks and Recreation Board

Date